Elgaronline Librarian Guide

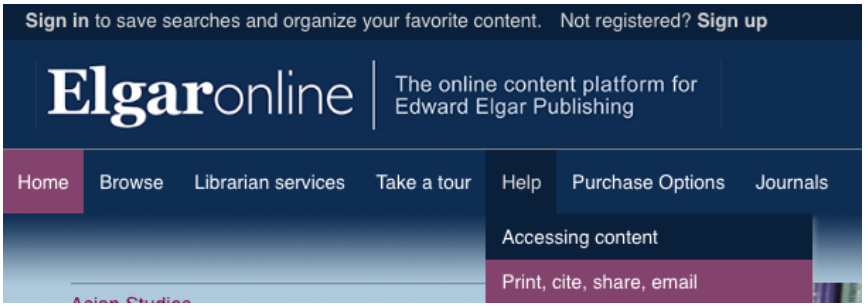
www.elgaronline.com

For more information please email: **elgaronlinesupport@e-elgar.co.uk**

Welcome to Elgaronline

Please use the following guide to ensure your users get the most out of your institution's latest purchase.

The '**Help**' tab on our website includes information on various aspects of Elgaronline which may benefit your users. This includes several video guides (also available in Spanish and Arabic) which are available via our YouTube channel.

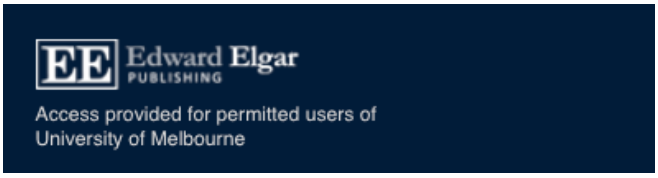


We are also happy to arrange a virtual demo if there are other aspects of our digital platform where you require further assistance. Please contact elgaronlinesupport@e-elgar.co.uk for more information.

Accessing your new content:

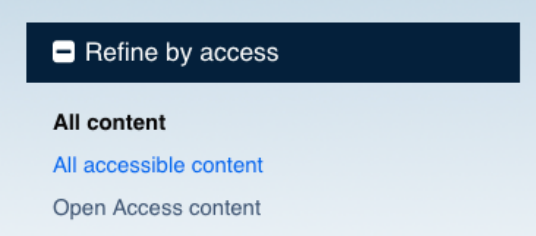
Your users and patrons will now be able to access Elgar content via our digital platform, www.elgaronline.com. Access is authenticated using the IP ranges you have supplied. If your institution supports a Shibboleth or OpenAthens login system, we ask you to send the relevant URL link resolvers(s) to our sales team who can add these details to your account.

To ensure you are signed in correctly, please check the bottom left-hand corner of any Elgaronline webpage. You should see the 'Access provided for …' text if you are successfully logged in to your account:



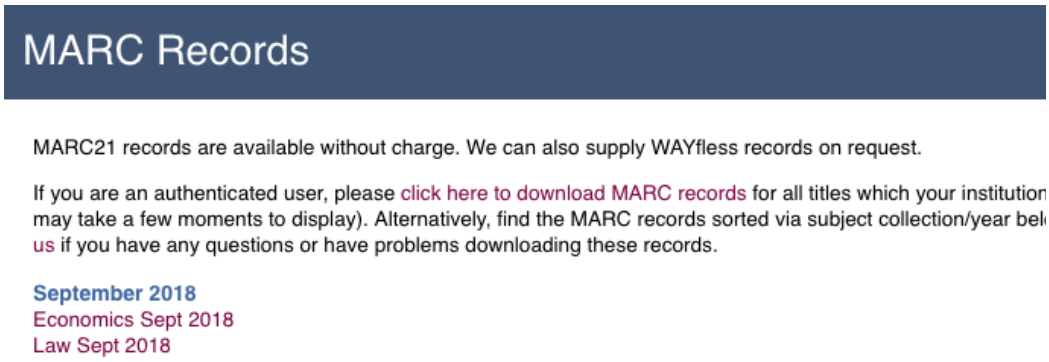
We also welcome you to submit a symbol or logo for your institution, which we can add to this section of the website. Please send relevant images to elgaronlinesupport@e-elgar.co.uk for us to upload to your account. See below example:

Once logged in, your users will be able to browse and view all purchased Elgaronline content. Your accessible content will be displayed with a green (purchased) or yellow (Open Access) icon. Alternatively, please use this link or the below facet to ensure only accessible content is visible.



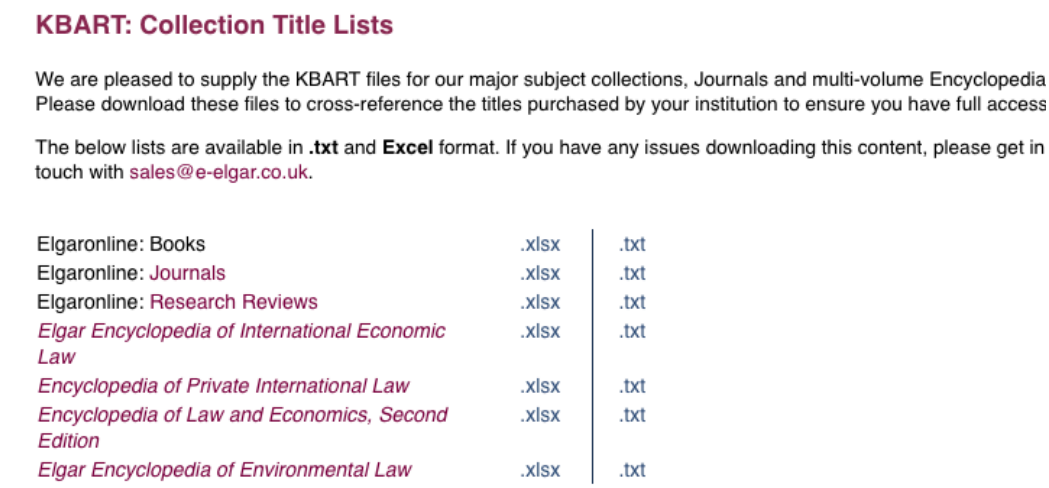
MARC Records

As part of our dedicated librarian service, we provide free MARC21 records for digital collection purchases. This includes all major collections, stand-alone encyclopedia, journals, subject specific titles and tailored lists. For major collections and encyclopedia, current and backlist files are available here. We also provide free monthly updates via email for all major frontlist collection purchases (distributed once the latest titles are available on Elgaronline). Please contact elgaronlinesupport@e-elgar.co.uk to request this monthly service, or get in touch if you experience any issues with these MARCs and the integration of the records into your library systems.



KBART Title Lists

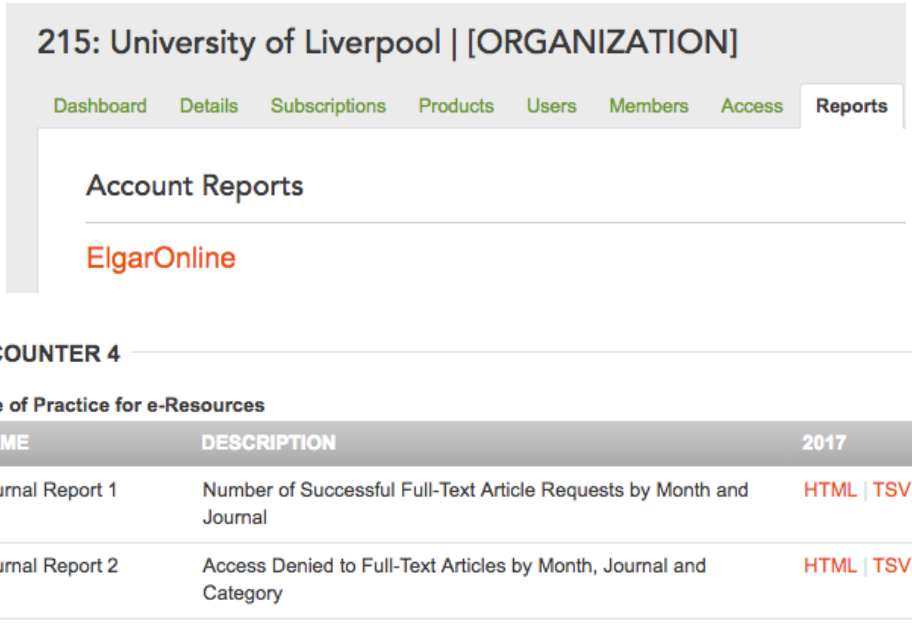
To ensure that you have access to all purchased titles, please use our freely available KBART files for your purchased collections, made available here in Excel and .txt format. These files include ISBNs and URLs for all titles within our major collections, journal content and multi-volume encyclopedia. Please get in touch if you do not have access to titles listed on the KBART collection title list(s) for the content you have purchased.



Elgaronline Management System and Usage Reports

You are also entitled to access our Elgaronline Access Management System via https://ams.elgaronline.com/start. The AMS can be used to view your institution's current subscriptions, and primary/secondary contacts, as well as view the access credentials we have registered (including IP addresses and Shibboleth information).

Your administrative account provides COUNTER4 usage reports, available at Book and Platform level. You can also download SUSHI statistics from this portal. For more information, please read our Elgaronline COUNTER Usage Report Guide or contact us.



Authentication

There are two ways that you can access the digital content on Elgaronline: by IP address (provided at institutional level); or via Shibboleth/OpenAthens. If you notice any issues with your login method, we encourage you to view the AMS 'Access' tab to verify the details and contact us with any necessary changes.

Platform Accessibility Standards

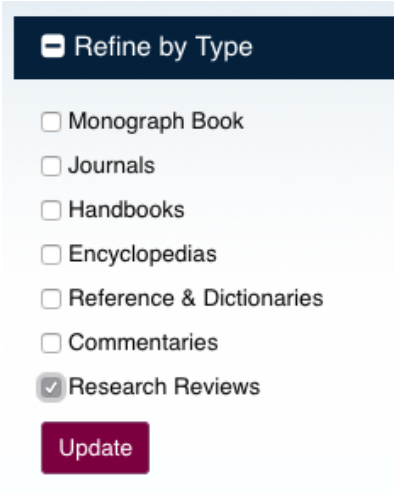
We want to ensure our content is easily accessible for all users, including those with special requests or visual/hearing impairments. In response we have constructed a concise and informative document with details on the various formats and DRM specifications of Elgaronline, available here. Our platform provider, PubFactory, has also produced an Accessibility Standards Compliance document which includes additional information on the available features.

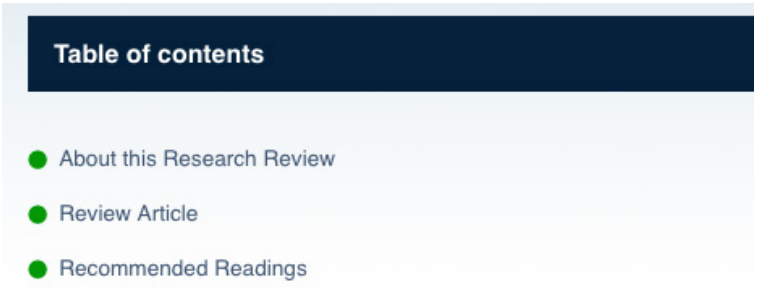
Marketing Materials

To maximise the usage of this latest purchase, we encourage you to display our marketing materials and informative resources around your institution, or share digitally with your users. We are happy to provide logos, posters, flyers, leaflets amongst other materials in print and digital formats. Please get in touch with our Elgaronline support team to discuss your requirements.

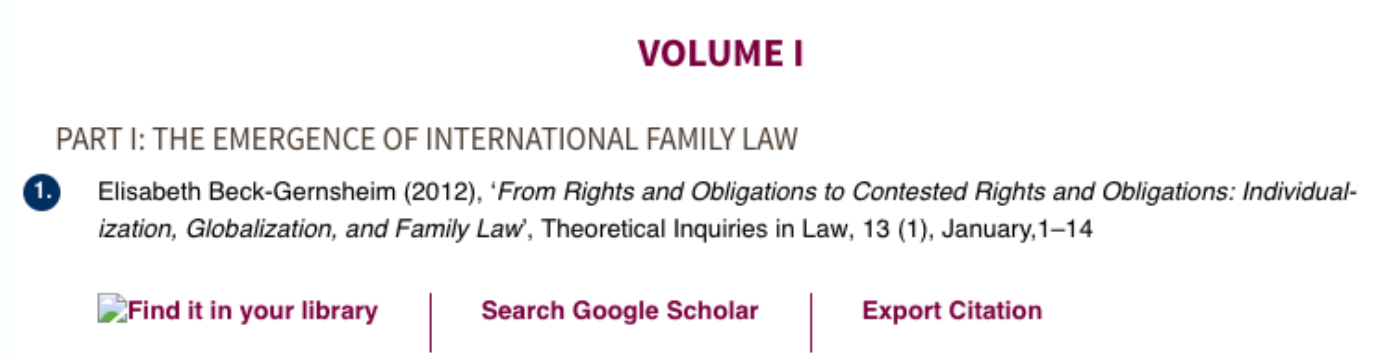
Using Research Literature Reviews

If you have purchased any Elgaronline major collection, you will now have access to a number of Elgar Research Literature Reviews. These titles are the digital version of the Elgar Research Collections, providing an authoritative summary of the seminal works that establish a field of research. Research Literature Reviews consist of two principal components: a Literature Review Article and a list of Recommended Readings. Whilst we do not own electronic rights for the readings provided in the **print** Research Collections, we have instead supplied the full references of each article/chapter for your information. Using these references, as well as the sourced Google Scholar link, your users can easily search and locate the given article in various databases and repositories. To find your accessible Research Literature Reviews, use the 'Refine by Type' filter; after selecting a title, browse through the table of contents as below:





Viewing the 'Recommended Readings' page will lead you to the list of references for the key articles and chapters that transformed a particular area of research. You can then use the 'Search Google Scholar' button to locate any articles using this reference. Alternatively, you can supply us with your institution's library link resolver, which will enable your users to search for the articles and chapters directly in your catalogue.



More information on Research Literature Reviews, including an informative Help video, is available here.

Discoverability of Elgar content

We recognise the need for the quick and effortless integration of our electronic content into your libraries' repositories, and so we work closely with leading Discoverability Partners and web-scale discovery services to make the search and location of our resources in various systems as efficient as possible. Our content is available by abstract and full-text search (where relevant) in EBSCO Discovery Service (EDS), Ex Libris Primo Central, ProQuest Summon © Service and OCLC

WorldCat Discovery. Please integrate Elgaronline content into your chosen discovery system to ensure users are aware and can easily locate these new titles. If you have any difficulty, please get in touch with our sales team and we will work with you and the DSP to resolve such issues.

We also support additional indices and databases including: Google Scholar, Reference Universe, Scopus, Web of Science (Book Citation Index), and RePEc. If your institution uses any of the above, please take the time to ensure your new Elgar content is also discoverable.

Databases and LibGuides

LibGuides and institutional databases are an important way for students and staff to locate new and relevant materials. We would be pleased to offer suggestions for where Elgaronline key titles and additional content may be most appropriate. To ensure we can support any queries or issues your users have, we also ask you to include the Help/Support email address (elgaronlinesupport@e-elgar.co.uk) when mentioning the Elgaronline database and our titles.

Find out more

In addition to the Librarian Resources and Help tabs available on our platform, please sign up to our Librarian Newsletter to keep up-to-date with key titles, offers and company news. Please also follow our dedicated Librarian Twitter account, @Elgar_Libraries, to find out more about Elgaronline developments.